



Application Packet — Leadership Clark County

Mission: The Mission of Leadership Clark County (LCC) is to develop effective leaders to serve our community.

Application Instructions: Please provide all the information requested in the Application and the Appointment Agreement. Resumes will not be accepted in lieu of the application. You must sign and have your employer sign both the application and the appointment agreement and include your personal statement, two letters of reference, scholarship application if any, and a non-refundable \$100 application fee, payable to Leadership Clark County.

Selection: The Class of 2012 will be selected through a competitive process conducted by the Selection Committee, based on the application, references, and a 20-minute interview. Interviews will be scheduled during May. Applicants will be notified of the decision in late May or early June. Approximately 36 individuals will be selected based on criteria including: demonstrated and potential leadership ability, prior community involvement, demonstrated or planned intent to give back to the community, communications skills, and commitment to the LCC program. To make the experience as enriching as possible for all participants, we also strive to have each class reflect the diversity of our community, as well as a mix of public and private-sector professional expertise, and varied personal/life experiences.

Candidate Information Sessions: All candidates are invited to attend either of these informational sessions to learn more about Leadership Clark County. Please RSVP to director@leadershipclarkcounty.com

- **5:30 – 7:30 p.m. April 5th** at Galeotti's Restaurant, Battle Ground
- **5:30 – 7:30 p.m. April 14th** at ESD 112 Conference Center, Vancouver

Tuition: Tuition for each participant is \$2,400. After acceptance into the program, class members will receive a tuition invoice with payment due no later than **August 1, 2011**.

Scholarships: LCC has a limited amount of financial assistance available through two scholarships: a financial needs-based scholarship and a leadership excellence scholarship for those contributing to social change and racial equity. Scholarship applications must be submitted with the program application. They are confidential and are not a basis for selection. Applications for financial assistance are available on LCC's website, www.leadershipclarkcounty.com

Application Deadline: Your application, including personal statement, two letters of reference, signed appointment agreement, and non-refundable application fee of \$100 and any request for financial assistance must be received by **April 30, 2011**. Please mail or deliver to Leadership Clark County, 400 E. Evergreen Blvd. Suite 113, Vancouver, WA 98660.

For further information, please contact Denise Smith at (360) 567-1085 or director@leadershipclarkcounty.com, or visit our website at www.leadershipclarkcounty.com.

Never doubt that a small group of thoughtful, committed citizens can change the world, indeed, it's the only thing that ever has. ~ Margaret Mead



Leadership Clark County Program Application Class of 2012

CONTACT INFORMATION

Name: _____
Job Title: _____
Employer: _____
Employer's Mailing Address: _____
City, State, Zip: _____
Phone: _____
Email: _____

Personal Mailing Address: _____
City, State, Zip: _____
Home Phone: _____
Cell Phone: _____
Email: _____

Which email do you want LCC to use? _____

EMPLOYMENT

Which of the following categories describe your present position?

- Arts
- Government
- Media
- Business Industry
- Education
- Religion
- Health Care
- Social Services
- Law
- Other (please specify) _____

Please list below significant employment. Attach supplementary pages if necessary. Applicants may also submit a résumé, but not in place of completing this application.

Employer	Title/Responsibilities	How Long?

REFERRAL

How did you hear about the Leadership Clark County program? Please include specifics (for example, if newspaper, what paper) and contact information for any person who referred you.

ORGANIZATIONS/ACTIVITIES

List the civic, business, professional, volunteer, and/or community activities in which you have participated during the past five years. Indicate for each activity the nature of your participation including any offices that you have held. List any awards or special recognition received.

How much time do you commit each month to community, professional, and other activities outside of employment? _____

Have you been as active in community, professional, or other activities as you would like?

Yes No

If not, what have been the major barriers to your involvement?

What conditions have now changed to enable you to seek involvement?

EDUCATION

	Name	Degree	Number of Years Attended
High School			
College	_____		
Other	_____		
Other	_____		

PERSONAL STATEMENT

Your application will not be processed unless it is **accompanied by a personal statement**. Your statement should be a maximum of one page and typed in a font size no smaller than 12 point. Successful completion of the Leadership Clark County program requires a commitment to some aspect of community leadership. In what area(s) of community improvement are you interested? What has been the most important to you from a leadership or community perspective and why? For example, this may be your highest responsibility, skill, or career achievement so far. It may be an activity you participate in or an award or honor you have received.

REFERENCES

Letters of recommendation from two (2) people from the community who have known you one year or longer must accompany this application. You may wish to consider asking LCC alumni who are familiar both with this program and with you to provide these letters. A list of alumni can be obtained at www.leadershipclarkcounty.com.

PROCEDURES/FEEES

Applications must be accompanied by a non-refundable \$100 application fee and are due by April 30, 2011. Interviews will be scheduled during May, and most applicants will be notified of acceptance or non-acceptance to the program by early June.

Tuition of \$2,400 is non-refundable and will be due no later than August 1, 2011. Applicants will not be allowed to participate unless tuition is paid in full, or unless alternate payment arrangements have been approved in writing by Leadership Clark County.

Who will pay your tuition? _____

If your employer or sponsoring organization is paying your tuition, an authorized representative must sign below.

EMPLOYER OR SPONSORING ORGANIZATION COMMITMENT

This application has the approval of this firm and the applicant has our full support which includes the time required to participate fully in the program. We will pay \$_____ tuition upon receipt of the invoice, and no later than August 1, 2011.

Firm

Signature of Authorized Representative

Title

Are you requesting financial assistance? _____ If so, please submit appropriate financial aid form with this application.

PARTICIPANT INFORMATION RELEASE AND COMMITMENT

I understand that applications are subject to evaluation. I authorize my current and former employers and educational institutions to release to Leadership Clark County any information regarding my employment or education which will help in selecting program participants. If selected to participate in Leadership Clark County, I agree to pay the full tuition upon receipt of the invoice and no later than August 1, 2011, unless other written arrangements have been approved.

Signature

Date

Tuition is non-refundable. The number of program participants is limited.

**MAIL COMPLETED APPLICATION MATERIALS WITH NON-REFUNDABLE
\$100 APPLICATION FEE TO:**

LEADERSHIP CLARK COUNTY

400 E. Evergreen Blvd., Suite 113 Vancouver, WA 98660

For more information, please call 360-567-1085

2011 - 2012 LEADERSHIP CLARK COUNTY

APPOINTMENT AGREEMENT

I, _____, wish to accept appointment to the 2011-2012 Class of LEADERSHIP CLARK COUNTY, if I am selected.

I have full understanding of, and agree to meet, the responsibilities and obligations as outlined below.

I. FINANCIAL OBLIGATIONS

- Upon acceptance to the program, I will pay the non-refundable tuition of \$2,400 no later than August 1, 2011.
- Alternately, by July 1, 2011, I will provide an approved payment agreement signed by me and/or my organization, and Leadership Clark County.
- Tuition is non-refundable. Leadership Clark County limits the number of participants accepted and cannot add participants after sessions have begun. Leadership Clark County depends upon tuition payments for operating expenses and therefore will not refund tuition, regardless of circumstances.

II. ATTENDANCE

I UNDERSTAND I AM EXPECTED TO ATTEND ALL PROGRAM SESSIONS AND AGREE TO DO SO. The Leadership Clark County program year consists of approximately 120 class hours plus additional out-of-class assignments. Team projects generally take 5-15 hours monthly. The quality of the program is driven by the commitment of people to the community and to the program itself. I have reviewed the curriculum calendar for the 2011-2012 class year, and I have no conflicts with any of the sessions and will be able attend each session, except those noted on the back of this sheet, which will require prior LCC approval. As a courtesy to other participants and guest speakers, I will arrive prepared and **on time** for each session and I will stay for the entire session. I will also attend all team meetings, as agreed upon by the team. The Leadership Clark County Executive Director must be made aware of all absences in advance. Only major illness, catastrophe, or significant extenuating circumstances will be considered. My sponsor and members of the LCC Board of Directors will be made aware of any absences and the reasons for these absences as they occur. I understand I may lose the opportunity to participate and not graduate from the program because of absences and tuition will not be refunded in any event. I may petition the Board of Directors for an exception to termination from the program.

III. OUT-OF-CLASS ASSIGNMENTS/AFTER GRADUATION

The following expectations are required of LCC participants in addition to full participation during regular sessions.

- A. Participate in a team project to gain greater understanding of community service; interact with participants, Board and session guests in a productive and supportive way; apply knowledge and insights from the personality assessment; and provide an opportunity for participants to become more familiar with other participants and build valuable professional networks.
- B. Complete reading and/or assessment assignments as directed by the Curriculum Chair, Facilitator, or Executive Director.
- C. Value diversity of opinion and approach.
- D. Help evaluate the program and recruit future participants.
- E. Apply what you have learned to current community work, new leadership opportunities, and further development of the Leadership Clark County program.

IV. LCC reserves the right to terminate a class member's participation at its sole discretion, including for non-participation, in which case tuition will not be refunded, as noted above in Paragraph I. In certain other cases of termination, the Board may in its sole discretion reimburse the class member's tuition on a pro-rata basis.

I FULLY UNDERSTAND AND AGREE TO FULFILL ALL OBLIGATIONS AND REQUIREMENTS OUTLINED IN THIS AGREEMENT FOR THE 2011- 2012 LEADERSHIP CLARK COUNTY PROGRAM YEAR.

Class Member Signature _____

Date: _____

Employer/Sponsor Signature: _____

Date: _____